

Cleaning Checklist

Sometimes, in the general rush of moving you overlook one or two small items of cleaning.

We have prepared this checklist for you in the hope that it will be of assistance. As this is a general list for all vacating tenants not all facilities mentioned will be applicable to every property.

<u>Kitchen</u>

- Clean top of stove including spill trays & splash backs
- o Clean oven & shelves
- o Clean exhaust fan & range hood
- Wipe fronts & inside cupboards & drawers
- o Clean sink & top of benches
- o Wash & sweep all hard floors
- o Vacuum & clean carpets
- o Clean marks from walls & skirting boards with gumption or sugar soap
- Clean doors & woodwork
- o Clean windows, window tracks & window sills
- o Clean curtain &/or blinds
- Clean light fittings

Bedrooms

- o Clean mirrors
- o Wipe fronts of cupboards & inside drawers
- Wash & sweep all hard floors
- Vacuum & clean carpets
- o Clean marks from walls & skirting boards
- o Clean doors & woodwork
- o Clean windows, window tracks & window sills
- o Clean curtains &/or blinds
- Clean light fittings

<u>Bathroom</u>

- Clean bath
- o Clean shower recess to remove mould & soap scum
- o Clean shower screen or wash shower curtain
- Clean mirror
- o Wipe out cupboards & drawers
- o Clean hand basin
- o Clean exhaust fan cover
- o Clean toilet bowel, seat & skirting boards
- o Clean doors & woodwork
- o Clean windows, window tracks & window sills
- o Clean curtain and/or blinds
- Clean lighting fittings

Laundry

- Clean laundry tub
- o Wipe front & insides of cupboard drawers.
- Wash & sweep all hard floors
- Clean marks from walls & skirting boards
- o Clean doors & woodwork
- o Clean windows, window tracks & window sills
- Clean curtain &/or blinds
- Clean light fittings



Lounge, Dining & Hallways

- o Wash & sweep all hard floors
- o Vacuum & clean carpets
- o Clean marks from walls & skirting boards
- o Clean doors & woodwork
- o Clean windows, window tracks & window sills
- Clean curtains &/or blinds
- Clean light fittings

<u>External</u>

- Sweep verandas & pathways
- o Clean windows & fly screens
- o Mow lawns, trim edges & weed/tidy gardens
- o Gutters clean & free of leaf & debris
- o Remove cobwebs
- o Remove any rubbish from property, no rubbish left in recycling bin
- o Empty garage, clean, check free of oil & grease stains (including driveway)
- o Clean & empty garden shed
- o Where pets have been permitted, check that the yard is free from animal droppings.
- o Internal & external flea spray please provide receipt from qualified Pest Company.

Pool

o Clean pool & filter (check all equipment is in good condition.)

NB: If the property is fitted with a dryer please clean filters & wipe the inside of the dryer.